



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT AUTONOMOUS COLLEGE,ANGUL
• Name of the Head of the institution	Prof. (Dr) Gangadhar Kar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06764230342
• Alternate phone No.	06764230342
• Mobile No. (Principal)	9861160138
• Registered e-mail ID (Principal)	principalgaca@gmail.com
• Address	At/P.O-Hakimpada, District-Angul
• City/Town	Angul
• State/UT	ODISHA
• Pin Code	759143
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	09/11/2006
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. SURESH CHANDRA RAJAHANSA				
• Phone No.	06764230342				
• Mobile No:	9439407820				
• IQAC e-mail ID	iqacangul@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gaca.nic.in/IQAC/NAAC/AOAR-19-20.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gaca.nic.in/IQAC/NAAC/Academic%20Calender%2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.00	2006	21/05/2006	20/05/2011
Cycle 2	B+	2.53	2016	16/12/2016	15/12/2021
6.Date of Establishment of IQAC			23/06/2014		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	NA	NA	Nil	NA	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	03				

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>During the academic session IQAC planned for the smooth functioning of academic affairs . Utmost care has been taken proper arrangement of classes through online mode in covid19 pandemic. Extramural talk in the form of webinar was arranged for the students and teachers for proper management of time at home in the lockdown and shutdown period. HoDs and other faculty members were advised to counsel the student properly during this crisis.</p>		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Online Examination of final semester students	Conducted successfully
Conselling of students by teachers for the proper management of time and health during the covid pandemic.	All students actively participated in the Online classes
Students were counselled to how to appear online exam	Successfully appeared
Proposal was place before the Department of Higher Education, Govt. of Odisha for the construction of more classrooms and residential building.	It was approved by the department for the construction of an Academic Block and a Ladies Hostel under OHEPEE..
Proposal for the installation of Water Purifier	It was approved for procurement through OSIC
13. Was the AQAR placed before the statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
NO	Nil
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
31/01/2022	31/01/2022
Extended Profile	
1. Programme	

1.1	07
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	2768
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	836
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	871
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	24
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	59
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	63
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	564
4.2 Total number of Classrooms and Seminar halls	34
4.3 Total number of computers on campus for academic purposes	146
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	2768818
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
<ol style="list-style-type: none"> 1. The SECC Course in English Prepared students for state and Central level jobs. 2. The SECC Course in Skill Enhancement Compulsory Course (Quantitative & logical thinking) prepares students for different Competative examinations both at the state and central levels. 3. The Computer Course in Odia department trains students in computers in regional languages which creates job opportunities. 4. MBA course is designed to create job opportunities in the local industries and business institutes. 	

5. MComcourse is designed to create job opportunities in the local business institutes and tax management firms.
6. B.Sc in Computer science is introduced to create job opportunities in various IT firms.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	www.gaca.nic.in

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

07

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

05

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

02

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

03

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human values, Environment and Sustainability, and Human Values into the curriculum

1. Syllabus in Philosophy gives due importance to Professional Ethics.
2. Syllabus in sociology lays emphasis on Gender and Human values.
3. Syllabus in Environment studies lays emphasis on issues related to environment and their solution.
4. The institution has no role to play in devising the syllabus as the state formulates a model syllabus for all higher education institutes of the state.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

02

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

92

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

45

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained

D. Any 1 of the above

**from 1) Students 2) Teachers 3) Employers
and 4) Alumni**

File Description	Documents
Provide the URL for stakeholders' feedback report	www.gaca.nic.in
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	www.gaca.nic.in
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

987

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

564

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

1. Regular Mid-term and End-term examinations are held to assess the performance of students.
2. Slow learners are put under special focus by the teachers of each department
3. Students can meet teachers in the staff common Room after the class and classify their doubts.
4. Proctorial classes are organized for students, proctors try to solve the problems of students.

However some of these activities couldnot be taken up due to restrictions imposed by state govt. in view of outbreak of covid-19.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2021	2636	63

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. All Departments conducts seminars in which students present their papers and defend their point of views.
2. Teachers are advised to provide e-materials as and when required.
3. Students are advised to participate in discussions.
4. Practical classes are regularly held to provide an atmosphere where students learn by doing.
5. However, these activities have been severely affected due to the outbreak of covid-19 and subsequent restrictions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	www.gaca.nic.in

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

1. As soon as the admission process gets over and classes resume, whatsapp groups are formed for early dissemination of information
2. Separate whatsapp groups are formed by teachers taking GE, SECC, AECC classes.
3. Necessary study materials are downloaded from the "NET" and shared among students via Whatsapp, word files are also prepared and shared among students.
4. Students are advised to look for relevant materials from "e-PG Pathsala", Sodhganga', IGNOU, OSOU, E library, odia Bibhava and other such online sources.
5. Online resources available and used for 6th semester UG students and 4th semester PG students in preparing project papers .
6. Information about examination, result, relevant notices about scholarships, formfillup etc. are shared with students via whatsapp.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	www.gaca.nic.in
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

63

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

1. When the college reopens after the summer vacation, Academic section, in consultation with Examination section and HODs, prepares the Academic calendar.
2. OIC, Timetable takes steps for early distribution of timetables among students and teachers.
3. As far as possible, the courses are completed within the prescribed time limit and mid-Semester and Term-End examinations are held in time.
4. The guidelines of the Departments of Higher Education, Government of Odisha are strictly adhered to.
5. Results of the sixth semester Examination is published within the timeline prescribed by the Govt. to facilitate students to apply for higher studies in different educational institutions.
6. However, the academic and exam-related activities have been affected due to the situation arising out of outbreak of Covid-19 Pandemic.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

59

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

17

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

34

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

27

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

61

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration and reforms in the examination procedures and process including continuous internal assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the institution. The following IT integration and reforms are as follows:

1. Online meetings of Board of Studies of different discipline are conducted prior to the examinations to select the panel of paper setters, moderators and Chief Coordinators of each examination.

2. Continuous Assessments (CA) process in the form of internal theory examinations, seminars, viva-voce etc. help students to improve their performance and provide enough scope to the teachers to monitor the progress of students on a regular basis.

3. The office of the Controller of Examinations maintains its

constant touch through various meetings with the Heads of various academic departments for smooth and up to date functioning of the examination system of the college.

4. Online meetings of Conducting Board of different discipline are conducted prior publication of semester results.

5. Both midterm and end semester examination are conducted through online mode.

6. Marks submission and Result Generation are done through online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	www.gaca.nic.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Government Autonomous College Angul

Programme Outcomes (UG & PG): 2020-2021

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students:

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.
- The students are also made aware of the same through Tutorial meetings.

There are 17 subjects in the college viz. Economics, Education, English, Geography, History, Odia, Philosophy, Political Science, Sociology, Sanskrit, Chemistry, Physics, Botany, Zoology,

Mathematics, Computer Science and Commerce in UG and 5 subjects in PG i.e. Economics, Odia, Political Science, Physics and Zoology. In addition to this MBA, M.Com and IMBA Self Financing Courses are there in the institution.

All the details are available in our website . These can be viewed in following links:-

1-[http://www.gaca.nic.in/IQAC/NAAC/Programme%20outcomes%20\(ug%20&%20pg\).pdf](http://www.gaca.nic.in/IQAC/NAAC/Programme%20outcomes%20(ug%20&%20pg).pdf)

2-<http://www.gaca.nic.in/IQAC/NAAC/Course%20outcomes%20pg%2020-21.pdf>

3-<http://www.gaca.nic.in/IQAC/NAAC/Course%20outcomes%20ug%2020-21.pdf>

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	http://www.gaca.nic.in/IQAC/NAAC/Programme%20outcomes%20(ug%20&%20pg).pdf , http://www.gaca.nic.in/IQAC/NAAC/Course%20outcomes%20ug%2020-21.pdf and http://www.gaca.nic.in/IQAC/NAAC/Course%20outcomes%20pg%2020-21.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institute is offering BA,B.Sc,B.Com,MA,M.Sc,M.BA and M.Com(F&C) programme with 21 Number of courses. The institute is producing versatile degreeholders who are exploring themselves in national and international levels.

1. Arts graduates are getting opportunity in the field of civil services, ministerial posts in different departments, art and craft, film making, social service sectors, NGOs, higher studies, etc.

2. Science graduates are exploring themselves in different pharmaceutical organization, scientific research centers, public sector undertakings, civil services, software industries,higher

studies, etc.

3. Commerce graduates are entering into the field of management, enterprenuership, salesmanship, tax consultancy, accounting, higher studies, etc.

4. M.A. degree holders are entering into research through NET, JRF under UGC and CSIR. Besides that they are entering into teaching jobs, and various administrative sectors.

5. M.Sc.degree holders are entering into research through NET, JRF under UGC and CSIR. Besides that they are entering into teaching and research jobs in various scientific organization and industries.

6. MBA degree holders are exploring themselves in office management, and various business organization.

7. M.Com (F&C) degree holders are exploring themselves in the field of business organization and industries.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	www.gaca.nic.in

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

597

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	www.gaca.nic.in

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.gaca.nic.in/IQAC/NAAC/Student%20satisfaction%20survey%2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

A research coordination Committee is constituted to facilitate research facilities to the faculty members. Besides that a Research Sub-Committee of IQAC is constituted to collect information from the faculties and to update the college profile in terms of Research work. Special Orientation Programme has been organised to encourage the young faculties to apply for Research funds under Odisha University Research and Innovation Incentivization Plan (OURIP) and senior faculties for minor or major projects under various schemes and institutes.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	www.gaca.nic.in
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	www.gaca.nic.in
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

02

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	www.gaca.nic.in
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

1. Teachers are encouraged to pursue research works. The outcomes of the research are published in different national and international referred journals.
2. Computational facilities are available in some departments to carryout various programmes of CBCS syllabus.
3. Online classes have been conducted and soft copies of the classes are provided to the students for their references. E-

books are also available for effective classes.

4. Teachers are encouraged to participate in refresher courses, faculty development programme and training programme organized in affiliated university and different organization for better understanding in the respective subject areas.
5. Projects and its presentation are mandatory for all final yr PG and UG students for better quality of teaching and learning. Departmental seminars are organized in regular interval to promote entrepreneurship among students and to address various issues in different fields.
6. All departments are provided with computer system (Laptop/Desktop) along with printer and scanner to facilitate various academic activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

00

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	www.gaca.nic.in
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

11

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.gaca.nic.in

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

45

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

1. There are many wings actively working inside and outside the campus like NCC, NSS & YRC in order to instill the sense of social fulfillment among the students
2. Students are actively engaged in communities development initiatives through participation in various students organization which aims to constitute towards nation building through social works.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

14

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

445

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration.

- Well-furnished 34 classrooms.
- 06 ICT enabled classrooms.
- 03 Smart classrooms.
- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Black Boards, White Boards and Green Boards are available in the classrooms.
- A well-furnished computerized administrative office along with ICT enable cabin of the Principal.
- Library facility for the students and teachers with more than 50,000 books. All the books are computerized in term of accession number.
- Library is equipped with CCTV camera to prevent pilferage and

overall monitoring and surveillance.

- Well-equipped 06 Laboratories i.e. Chemistry, Botany, Physics, Zoology, Computer Science, Mathematics.
- Well ventilated Auditorium and auditorium pandal with seating capacity of more than 300 and a conference hall with ICT facilities.
- Separate Cycle stand for students.
- A gymnasium for the students, faculties and staffs of the college.
- Open pandal for conducting cultural programmes.
- Separate boys and girls common room for their recreational activities.
- Residential quarters available for both teaching and non-teaching staffs of the college.
- 03 Hostels for boys and 02 for girls are working.
- A well furnished common room for faculties is available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. The college has one large playground with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, etc. Another field provides for basket ball. Gymnasium is also available for students and staffs.

Students are very much encouraged to participate in the cultural events held in the college like welcome to new entrants, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc.,

Facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, Carom, table tennis and chess, cultural activities also exist in the Girls and Boys Hostels.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

06

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

2768818

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Management System(ILMS) is under process. All the books are computerized in terms of accession number allotment and record keeping. Computerised book issue is going on.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in
4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	E. None of the above
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded
4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)	
0.14674	
File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)	
4.2.4.1 - Number of teachers and students using the library per day during the year	
60	
File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has the following IT facilities:

- Jio Wi-fi for the use of students and staffs inside the campus.
- BSNL FTTH digital fiber connections for smooth conduct of Administration, Examination, Admission, etc. work with a speed of more than 40mbps.
- Online examination conducted with help of Digital fiber internet.
- Proposal is approved in the Executive committee to prepare more ICT based classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2768	146

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content

C. Any two of the above

development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

2768818

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has established systems and procedures for the maintenance of physical, academic and support facilities- classrooms, laboratories, Library, Sports complex, computers, etc. as follows:-

- Classrooms- PWD is maintaining out of the budget allocation of DHE, Govt. of Odisha, RUSA allotment and IDP allotment.
- Laboratories- Utilizing from Laboratory Development funds and also by PWD under budget allocation of DHE, Govt. of Odisha, RUSA allotment, IDP allotment.
- Library- Utilizing from Library Development funds and also by PWD under budget allocation of DHE, Govt. of Odisha, RUSA allotment, IDP allotment.
- Sports Complex- College Development Fund, PWD under budget allocation of DHE, Govt. of Odisha, RUSA allotment, IDP allotment.

- Computer- From College Development Funds
- Other ICT equipments- College Development Funds
- Water Purifier- College Development Funds
- Fans and other electrical- College Development Funds

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

674

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	www.gaca.nic.in
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

140

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
31	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of outgoing students progressing to higher education	
93	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
01	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
01	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

1. Student Union (A body of students representative elected through direct election).

2. Humanities society

3. Science society

4. One student representative is included in the IQAC

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

14

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni association is registered in the name of Old Boys Association and working for the betterment of this institute. Meeting of alumni's have been organised to make them aware about the role of an alumni in the development of academic ambience. Besides moral support they are also supporting financially for its

development .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	www.gaca.nic.in

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

- To provide high quality, accessible, ethical and value based education to students the model syllabus designed by Odisha State Higher Education Council is introduced.
- For a sustainable educational environment to create human resource with a sense of social commitment regular counselling have been organised.
- To achieve excellence by imparting quality education through teaching, learning, research and extension activities Seminar/ Webinar, ICT-enabled teaching and outreach programmes have been organised.
- To cultivate knowledge, skills, values and confidence in the students regular counselling have been organised for the UG and PG students.
- To instigate the spirit of leadership, integrity and deep sense of social justice in the mind of students NCC, NSS, YRC units have been established and in operational stage.
- To establish global competence among students by inculcating optimistic thinking and positive spirit various awareness programmes have been organised .
- To promote the students as the agents of transformation and equip them to face local and global challenges, they are being counselled through the stakeholders and other organisations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	www.gaca.nic.in

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

To develop leadership quality amongst the Teachers and Students, the College has adopted a decentralized and participatory mechanism in which governance is administered through Committee based decisions. Representation of teachers has been encouraged in administration, finance and accounts, policy making, Social service and other extension activities.

- Ideas pertaining to academic goals, organizational progression and better campus life feedbacks are collected from all stakeholders to promote efficient functioning of the College.
- The staff and other stakeholders helps in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction.
- Believing in decentralization, the administration takes policy decisions with the help of College Development Committee.
- All the grievances are routed through Mentor < HOD < Principal to address the issues properly.
- Mentors Mentee system is introduced in the Teacher: Students ratio of 1:40 to address the problems of students swiftly.
- Extra-Curricular activities are assigned to the teachers for developing their leadership quality in the respective field.
- Administrative Bursars, Accounts Bursars, Academic Bursars, Controller of Examinations are also given scope and freedom for the smooth functioning of college administration.
- Coordinator for IGNOU Study center and OSOU Study center are appointed for proper functioning of the Centers.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	www.gaca.nic.in

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

- The institution is following the DHE guidelines scrupulously for the admission to UG & PG Classes.
- The Institution is following Examination Guidelines in tune to the affiliated University and UGC.
- The Institution is literally adhering to the advice of Executive Committee, Finance Committee, Academic Council and Board of Studies in Administrative and Academic affairs.
- In tune to the Vision and Mission of this Institution proper care has been taken for its academic development.
- According to the action plan of IQAC, the college is working to its best.
- Alumni association is attached with the administration for necessary development.
- A well equipped library is working for the betterment of academic atmosphere.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	www.gaca.nic.in
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Principal being the Institutional head, ensuring the proper administration of all the academic, administration, accounts,

examination, research, extension activities, etc. affairs with the following officers working in different capacity:

- ANO- Separate office is allotted and an ANO is posted. Students are attending CRTC, Republic Day camp, Adventures camps and participating in other social activities in the locality.
- PO (NSS)- A unit of Girl Students is working successfully in this Institute and volunteers are participating in different activities under the leadership of PO.
- The Accounts Bursar is dealing with accounts and audit.
- Administrative Bursar is looking into the affairs of office administration, establishment and other important issues.
- Academic Bursar is looking after all the academic matters and research, teaching-learning process, parents-teacher meet, academic audit, etc.
- Controller of Examination is empowered to conduct examinations, publish the results in time and address the grievances of students relating to the examination and published results. The office of the Controller of Examinations has compiled all the rules and regulations of the evaluation system.
- IQAC Coordinator is assigned to prepare Annual Action Plan for the quality development of Institution, Filing of AQARs regularly, UGC Assessment for autonomy and NAAC Accreditation.
- The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines.
- The Non-statutory Bodies are constituted to implement the advices of the Statutory Bodies.
- The Grievance redressed committees have been formed for both staff and the students to address the issues.

File Description	Documents
Paste link to Organogram on the institution webpage	www.gaca.nic.in
Upload any additional information	No File Uploaded
Paste link for additional Information	www.gaca.nic.in

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support

A. All of the above

Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression	
<ol style="list-style-type: none"> 1. Salary is revised from time to time as per the recommendation of UGC and state Govt 2. Promotion/Carrier advancement Scheme gets implemented for all regular staff as per guidance of Dept. of higher education, Govt. of Odisha. 3. Faculty members are encouraged participate in Refresher Course, Orientation Course and Faculty development Programmes, Seminars, workshops for up-gradation of their academic knowledge. 4. General provident fund account and group insurance Scheme are available for all staff. 5. College also provides festival advance to non-teaching staff. 6. The college provide Maternity leave, Paternity leave as per rule. 	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in
6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year	
0	

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

7

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The DCRs and collection receipts are verified by a team verifying officers. Financial audit is regularly conducted by Dept. of higher Education Audit team and AG Audit team regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilization of funds and optimal utilization of resources are done by following DHE Govt. of Odisha instructions and orders, letters issued by Finance Dept. Govt of odisha from time to time. The institution collects fees from students as per Govt norms and through ratification by Finance Committee and Executive committee in case of need. All the collected amounts viz. admission fees, exam fees, magazine fees are fully utilized by following established Govt rules and regulations

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	www.gaca.nic.in

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC took the initiatives to plan and supervise various activities which are necessary to increase the quality of the education imparted in college(through various programmes such as seminars, workshops, academic meetings)

The main practices followed in this regards are:-

1. Initiating NAAC preparation work
2. Feedback collection from students, teachers and Alumini
3. Review of teaching learning process.
4. Initiative taken for Green Audit
5. Prepares AQAR
6. Prepares Self-study report
7. Students Counseling
8. Preparation of Academic calendar
9. Observation of National/International days

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.
- The Academic Calendar is prepared at the beginning of the session and displayed in the website for proper circulation amongst the students and staffs.
- All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses at the beginning of session under Dikshyarambha programme .
- Classes are being monitored by the HODs, Principal and proctors of various student groups.
- Feedback from students is taken by the IQAC.

- The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.
- Lessons Plans and progress registered are maintained by all faculties and departments properly.
- Academic audit is being carried out regularly for better results.
- Regular review on examinations, academic affairs, admission, administration and accounts has been carried out.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gaca.nic.in

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

D. Any 1 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	www.gaca.nic.in
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government Autonomous College Angul shows gender sensitivity through various initiatives and actions as follows:-

I. Safety and security

Hi-Tech Surveillance system: 24 hours E- Surveillance with high resolution CCTV cameras are installed in the academic buildings for the maintenance of safety and security in the college. It helps to check antisocial activities. This system ensures that all Female staffs, students can move freely in the campus.

Hostels: Two separate girls hostels are therein the campus. Restricted Entry have been ensured in the girls hostels. Girls' hostels have only female wardens and supervisors.

II. Counseling

Government Autonomous College Angul has a system of mentoring in each UG & PG department for inculcating social, Moral and ethical values. All Senior officials are available both for boys and girls for solving their problem any time without any appointment.

III. Common Rest Room:

A Common Room with an attached Wash Room with required facilities for the girl students for proper sanitation.

IV. Women empowerment cell

A Woman Empowerment Cell is constituted for safety, security and other development measures of the girls student. It organizes various events on awareness issues.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	www.gaca.nic.in

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant
Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

D. Any 1 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college is using several techniques for the management of degradable and non degradable wastes. The primary focus is to reduce, reuse and recycle the waste. The college has different dustbins to segregate the different waste like solid, wet and e-Waste. There are committees to deal with the minimization of the waste.

Solid waste management:

- Dustbins have been installed throughout the campus for waste collection.
- Biodegradable kitchen waste from Hostels and canteen have been properly channelised.
- The college has organized awareness programme under Swachh Bharat Mission. The NCC and NSS volunteers have also demonstrated the proper procedure of disposing the waste in the adopted village. College has a specified place on its campus where the solid wastes materials are disposed.

Biomedical Waste Management Sanitary napkins are disposed off properly using the incinerator installed in the girl's hostel, girl's common room and staff common room.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance

B. Any 3 of the above

of water bodies and distribution system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	D. Any 1of the above
File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

E. None of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college believes in equality of cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination in accordance to the guidelines of the Dept. of Higher education, Govt. of Odisha. NSS and NCC Units of our college participates in various programmes related to social issues organized by other colleges and district administration. In this regard Government Autonomous

College, Angul is undertaking various initiatives in the form of celebration of days of Eminent personalities, National Festivals, NSS, YRC and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform. The College observed the following events with national and international importance.

Sadbhavana diwas

Gandhi jayanti 1 Day(2nd October)

Ambedkar Jayanti 1 Day(14th April)

Kanakdas Jayant 1 Day(3rd December)

Teachers day 1 Day(5th September)

Yoga day 1 Day(21st June)

Independent day 1 Day(15th August)

Republic day 1 Day(26th January)

Engineering day 1Day(15th September)

NSS day 1 Day(24th September)

Women's day 1 Day(8th March)

World environmental day 1 Day(5th June)

Voters Day 1Day (25th January)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitution Day is celebrated on 26th of November every year. The

programme began with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in the programme by presenting their views. Programmes have been organised to induct the students on constitutional values, rights & duties and responsibilities.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College is celebrating most of the important days having national and international importance as follows:-

Various days of national and international importance are being

celebrated in our institution like, Republic day, Independence Day, Gandhi Jayanti, Martyr's Day

Sadbhavana Diwas is celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel.

International Yoga day is celebrated on 21st June every year. The NSS unit organizes yoga camp followed by a speech to make everyone aware.

Voters Day is celebrated on 25th January wherein the students were aware on their duties and rights as a loyal citizen

Other National and international commemorative days

Constitution Day (Samvidhan Divas), The Armed Forces Flag Day, Lokmanya Tilak Punyathithi, Kargil Vijay Diwas, Shramdaan Diwas, Rashtriya Ekta Diwas, National Science Day, International Human Rights Day, Birth Anniversaries of Dr. Sarvapalli Radhakhishnan, AIDS day, World Environment Day, Viswa matrubhasa Diwas and International Women's day are celebrated in our institute.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Institutional best practices-

- a) Mentor-mentee system to be introduced
- b) Regular academic audit
- c) Regular parents- teachers meet
- d) Regular internship programmes

e) Regular counselling to PG & UG students

f) Grievances redressal through the channel of Mentor < HOD < Principal

g) Observation of different events with national and international importance.

File Description	Documents
Best practices in the Institutional website	www.gaca.nic.in
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the nearby rural areas. The number of girl students are more. Sincere efforts have been initiated at our end to identify the talents and weakness of rural and poor students to encourage for a successful career building. In accordance with mission statement our institution gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively, through the NSS, ROVERS and RANGERS units. Under LEARN and EARN scheme the girl student get a platform to develop their academic as well as professional aptitude.

So many efforts are being made for the past few years to change the Teaching - Learning environment into activity based learning. Following different methods like;-

- i. Extensive use of online - content and other Video lectures to support the Class - room teaching,
- ii. Mentor-mentee system is introduced for proper counselling and support to the students.
- iii. Short term Industrial visit for Internships.
- iv. Oral presentation of Seminars,

v-Studentsfeedback system introduced for proper management of academic affairs.

File Description	Documents
Appropriate link in the institutional website	www.gaca.nic.in
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Curricular aspects- Resolution was made to strictly adhere to the academic calendar.

2. Teaching, learning and evaluation- College authority decided to conduct seminars, workshops for the betterment of students. As a part of the quality teaching we are planning to make ICT enabled classrooms and library.

3. Research, innovations and extensions- It was decided to encourage the faculty members for pursuing research work and to apply for more minor and major research projects. It was proposed to collaborate with local industries for necessary financial support to undertake research work.

4. Infrastructure- It was proposed to approach the Govt. of Odisha for necessary financial support to construct more classrooms, reading room, library, girls common room, hostels and residential quarters.

5. Student support and progression- It was proposed to take necessary steps for the establishment of extension counter of a bank, police outpost, dispensary and ATM in the college campus.

6. Governance- It was proposed to introduce the online collection of fees, grievances from students.

7. Institutional values and best practices-

Mentor-mentee system to be introduced

Regular academic audit

Regular parents-teachers meet

Regular internship programmes

Regular counselling to PG & UG students

Grievances redressal through Mentor < HOD < Principal

NAAC