



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT AUTONOMOUS COLLEGE,ANGUL
• Name of the Head of the institution	Prof.(Dr) Gangadhar Kar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06764230342
• Alternate phone No.	06764230342
• Mobile No. (Principal)	9861160138
• Registered e-mail ID (Principal)	principalgaca@gmail.com
• Address	At/P.O- Hakimpada, District-Angul
• City/Town	Angul
• State/UT	Odisha
• Pin Code	759143
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	09/11/2006
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	DR. SURESH CHANDRA RAJAHANSA				
• Phone No.	06764230342				
• Mobile No:	9439407820				
• IQAC e-mail ID	iqacangul@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gaca.nic.in/IOAC/NAAC/AOAR2021-22-Approved.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gaca.nic.in/pdf/AcademicCalendar2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.00	2006	21/05/2006	20/05/2011
Cycle 2	B+	2.53	2016	16/12/2016	15/12/2021
6.Date of Establishment of IQAC			23/06/2014		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	NA	NA	Nil	0	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	12				

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>IQAC planned for the smooth functioning of academic affairs. Utmost care has been taken proper arrangement of classes . Extramural talk in the form of webinar and seminars were arranged for the students and teachers. HoDs and other faculty members were advised to counsel the student properly .</p>		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
<ul style="list-style-type: none"> NCC as General Elective subject to be started. 	<p>NCC as a GE subject has been introduced and interested students enrolled their names for this.</p>	
<ul style="list-style-type: none"> Study tours, field visits, group discussions, seminars/webinars will be conducted every month. 	<p>Most of the department organised study tours, field visits and seminars/ webinars regularly</p>	
<ul style="list-style-type: none"> Library will be ICT enabled and necessary steps will be initiated for Library Automation. Steps will be taken for E-Library in our College. 	<p>E-granthalaya 4.0 software of NIC uploaded. Receipts and issue of books automated.</p>	
<ul style="list-style-type: none"> Awareness programme will be organized for more research applications to the funding 	<p>Awareness programmes organised. 5 faculties applied for projects.</p>	

agencies	
<ul style="list-style-type: none"> • Special Plan of Action will be prepared by the NCC, NSS, YRC, and Rangers & Rovers. 	Plan of action prepared and activities conducted accordingly.
<ul style="list-style-type: none"> • More ICT enabled Classrooms to all UG and PG Departments. 	Proposal accepted by the Govt. for construction of 4 ICT enabled classroom for UG and PG students.
<ul style="list-style-type: none"> • Renovation of Hostels and construction of new amenities 	One academic building and one women's hostel constructed with financial aid from IDP.
<ul style="list-style-type: none"> • Regular counseling of students in various aspects. 	Career Counseling programmes and counseling for CUET and NET undertaken by IQAC and departments.
<ul style="list-style-type: none"> • Students will be inspired to write NET/GATE/JAM/Civil Services examination. 	Counseling programmes for NET/GATE organised by respective departments.
<ul style="list-style-type: none"> • Complete automation of office in Accounts and Administration with integrated administration facility. 	Partially accomplished.
<ul style="list-style-type: none"> • MoSarkar and MoCollege Programmes will be strengthened. 	Data of more than 200 visitors uploaded into moSarkar portal for necessary examination by State agency. An amount of 3,94,040 was collected from alumni.
<ul style="list-style-type: none"> • Academic audit Committee, Research Coordination Committee, Students Welfare Committee, Planning and Evaluation Committee as prescribed by UGC will be constituted 	All committees constituted as per norms.
<ul style="list-style-type: none"> • Students outreach will be encouraged. 	18 outreach programmes were conducted involving direct participation of 609 students.
13. Was the AQAR placed before the statutory	No

body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Nil	Nil
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2022	31/01/2022
15. Multidisciplinary / interdisciplinary	
<p>With the purpose of maintaining versatile capacities of the students, this college has significantly contributes towards their academic, social, physical, passionate and moral integrity. Our college always focused on multi-disciplinary educational program by adopting the CBCS syllabus subjects introduced by Higher Education Department in UG, PG and integrated courses. In addition to that the college executed new and upgraded form of curriculum to make the student equipped and selfsufficient. As a part of Research Policy faculties of the college are encouraged to obtain funds from different State and national level agencies, publish papers in outstanding peer-reviewed journals to improve their profile. Among the faculties of the college multidisciplinary study approach have been improved where students are taking advantage of GE, SECC and AECC courses. The college works upon the regulations issued by the Department of Higher education, Govt. of Odisha. As an autonomous body, the college is providing platform to the students to visit nearby educational institutes and various Govt. and Non-Govt. organizations to seek hands on training, workshops, perform field works and attend seminars on offline and online mode. College has increased access, equity, and inclusion through a range of measures, including greater opportunities for outstanding public education scholarships by private philanthropic universities for disadvantaged and underprivileged students. Online education, Open and Distance Learning (ODL) and various infrastructure und learning materials are are accessible and available to all students with special care taken</p>	

for students with disabilities. The flexibility to choose subjects from sciences and humanities with the ability to also learn fine arts and sports gives students a wide range of subjects to choose without the restrictions they faced earlier. With creative combination of subjects, cutting edge curriculum, flexible options, and multiple entry and exit options during the undergraduate course, students are surely going to benefit.

16.Academic bank of credits (ABC):

Regarding the execution of Academic Bank, this institution has adopted the CBCS Course Curriculum which allows students to have variation in credits and choice of skill based education to make their overall development possible. The credits are maintained and evaluated in an automated system which is further maintained by the Controller of Examinations of the college. The information regarding the credits earned by each student individually is maintained in a Tabulation Register for the college along with its reflection for the student onto the Mark sheets being supplied to them. The marksheets and certificates of all students passing after 2012 have been uploaded onto Digi Locker, making them accessible 24x7, from anywhere anytime.

17.Skill development:

The main motto of the college is to enhance the skill of the students. The Institution provides professional courses like MBA and MCOM for getting better placements in the various industrial sectors that exist in Angul. This HEI regularly conducts seminars, workshops for Support for placement/entrepreneurship/start-ups. The college organises " Nijukti Mela" with collaboration of District Administration to enable students to explore further employment pathways.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

India is a treasure trove of culture, developed over thousands of years and manifested in the form of arts, works of literature, customs, traditions, linguistic expressions, artifacts, heritage sites, and more. As an HEI, the college provides platform to the students to enjoy and benefit from this cultural wealth, in the form of visiting different parts of India for tourism . Experiencing Indian hospitality, purchasing India's handicrafts and handmade textiles, reading the classical literature of India, practicing yoga and meditation students are inducting into the Indian Knowledge System. Getting inspired by Indian philosophy, participate in India's unique festivals, appreciate India's diverse music and art

and watch Indian films. Page 6/110 01-09-2023 07:44:57 Annual Quality Assurance Report of GOVERNMENT AUTONOMOUS COLLEGE,ANGUL The preservation and promotion of India's cultural wealth must be considered a high priority for the country, as it is truly important for the nation's identity as well as for its economy. The promotion of Indian arts and culture is important not only for the nation but also for the individual. Cultural awareness and expression are among the major competencies considered important to develop among students, in order to provide them with a sense of identity, belongingness, as well as an appreciation of other cultures and identities. It is through the development of a strong sense and knowledge of their own cultural history, arts, languages, and traditions that can build a positive cultural identity and self-esteem. Thus, cultural awareness and expression are important contributors both to individual as well as societal wellbeing. The arts form a major medium for imparting culture. The arts besides strengthening cultural identity, awareness, and uplifting societies are well known to enhance cognitive and creative abilities in individuals and increase individual happiness. The happiness well-being, cognitive development, and cultural identity of individuals are important reasons that Indian arts of all kinds must be offered to students of the college Language, of course, is inextricably linked to art and culture. Language lab established in the college provides platform to teach different languages to see the world differently. In particular, it influences the way students of a given culture speak with others including with family members, authority figures, peers, and strangers, and influence the tone of conversation. The tone, perception of experience, and familiarity inherent in conversations among speakers of a common language are a reflection and record of culture. Culture is, thus, encased in our languages. Art, in the form of literature, plays, music, film etc. cannot be fully appreciated without language. In order to preserve and promote culture, the college is in a continuous state of effort to preserve and promote a culture's languages and remain relevant and vibrant in providing high-quality learning and print materials in these languages including textbooks, workbooks, videos, plays, poems, novels, magazines, Printed materials etc. The faculties constantly make effort to train students in this regard

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. Course is defined as a theory practical or theory cum practical

subject studied in semester, For instance, Mathematics Course outcomes are statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course. Regular counselling to students to explore their knowledge in different field after getting the degree.

20.Distance education/online education:

Being the major industrial belt of Odisha this region has a larger demand for Distance Education learning. As a premier institution this college has two distance learning centres of IGNOU and OSOU. During the Covid-19 Pandemic our College emphasized on Elearning platforms like Google Meet and Zoom. The traditional style of teaching was overtaken by smart room classes, power point presentations, interactive classes, online portals, effective videos and digital handouts which made teaching and learning effective. This college mostly focuses on webinars and seminars at national and international level to focus more on the subject values concerned to Departments and College. Online classes and live streaming of seminars were made easy through the online sharing system. The Examination process was made easy even though students were unable to come to the college yet through MCQs and their timely evaluation through Moodle. The modes of teaching and Examination involved: Video conferencing, Online Examination, Digital handouts in form of PDFs etc., Open schedule online Classes, Time table based Class Schedule, Online Seminars and Webinars. College had introduced online modules in all programmes which made easy access to course materials, classroom discussions, and academic feedback and evaluation to teachers. This made the academic activities accessed from any computer, whether it is from the College or from the comfort from home.

Extended Profile

1.Programme

1.1 38

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 2983

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 807

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 865

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 932

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 83

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 **38**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **2983**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **807**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **865**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 **932**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	83
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	83
Number of sanctioned posts for the year:	
4.Institution	
4.1	320
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	38
Total number of Classrooms and Seminar halls	
4.3	146
Total number of computers on campus for academic purposes	
4.4	314.14
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

- **Course on Social Change and Development deals with peace and justice. Sociology of Gender deals with reducing inequality. Rural Sociology has zero hunger and reduction of inequality as thrust areas. Marriage, Family, and Kinship throw light on foundational institutions.**

- Society and Polity in India highlights caste, class, and reservation issues.
- Odia Mythology and Ancient Modern Poetry highlights on classical epics whereas Evolution of Odia Language and Scripts speaks about the origin and development of Odia Language.
- Geography of Odisha relates to physiography, agriculture, minerals, power resources, population distribution, trends in urbanisation etc.
- Development of Education in Odisha highlights the structure of educational system.
- Industrial Economics deals with methods of solving industrial problems. It has practical significance as Angul is an industrial hub.
- GST and Indirect tax deals with concepts of GST, provisions, GST law.
- Indian Economic Problems helps students to understand major economic challenges in India.
- History of Peasant and Labour Movements in India expose the peasant, labour, and trade union movements in India.
- Research Methodology across all programmes deals with concepts like plagiarism and ways to deal with it.
- International HRM helps to study how to work efficiently with colleagues with diverse skills, experience levels, and ways of thinking.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://gaca.nic.in/IQAC/NAAC/Course_Outcome_2022-23.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

38

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

41

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

41

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Courses with Professional Ethics/ Gender/Human values: -

Ethics and Values course taught to all students covers ethical practices in institutions of higher education like ragging, suicide, violence, peaceful protest, interpersonal relation and community life. Issues of plagiarism, violation of intellectual property rights, fraudulent practices are also taught. The Research Methodology paper deals with ethical practices in publication, various types of plagiarism, and ways to prevent those. The Business Communication course deals with concepts like best practices at workplace, workplace etiquette, communication, teamwork etc. Ethics and values Course deals with issues related to children, elderly persons, persons with disability, third gender. The Sociology department teaches Sociology of Gender that deals with preventing biases, gender practices, and create a gender-neutral social world.

Courses are related to Environment/(SDG 11) and (SDG 13): -

Environmental Science and Disaster Management (AECC-1) taught to all UG students deals with Climate change and sustainable development, Disaster management, ecosystem. Ethics and values course has topics like Environmental ethics, Green Technology, Ethics and Technology, Ethics and use of Digital Technology. Dept. of Geography teaches students the scope of environmental geography, ecosystem, environmental degradation, its causes, consequences and management. Botany Department teaches Biodiversity, Natural Resource management, Horticulture Practices to UG students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4506

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

850

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **A. All 4 of the above**

obtained from 1) Students 2) Teachers 3)
Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://gaca.nic.in/pdf/documents/SSS-2022-23.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://gaca.nic.in/pdf/documents/SSS-2022-23.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2983

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

345

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- The college assesses the learning levels of the students in different ways at the time of the commencement of the programme.
- Students with varied performance levels are admitted into the college. Students having problem in comprehension are provided necessary support by the teachers. The teachers provide extra time to explain the concept
- The proctors of the respective classes of UG and PG extend valid support in classifying the students with reports based on observation and attendance.
- The college organizes Orientation programmes / Induction Programmes for freshers both at the college and at the department level.
- Remedial classes are conducted with an objective of improving the academic performance of the low scoring students, absentees and students who participate in sports and other activities. This practice helps the concern students to improve subject knowledge and help them catch up into their peers.
- Resource persons from various industries and research institution sare invited for extra- mural sessions. These sessions are conducted in blending mode (Physical and virtual mode)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2023	2983	83

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential Learning

- Seminars and group discussion (Where a student or a group of students works on a topic of significance. They experience, imagine, reflect, analyze and think before reaching any conclusion).
- Field works, Projects, Industrial visits, Internships and Study tours (According to curriculum each student is required to gain first- hand experience by participating in at least one of the above activities with the objective of learning by doing)

Participative Learning

- Role plays, Team works, Seminar, debates, Quizzes and case studies specifically students centric Teaching Methods are reflected in project work, field visits, industrial visit etc.
- Students are exposed to traffic control experience during road safety week and festivities like Dusshera, Laxmi puja etc.
- NCC, NSS, YRC, Rovers and Rangers, Debate Club, Drama Society, Athletic Club etc are functioning to promote different skills of students.

Problem Solving Methodologies

- This HEI follows a systematic method of defining the problem, listing the possible solutions, evaluating the options, selecting the best solutions, creating an implementation plan, and communicating the solution to students.
- Student's feedback is also collected, analyzed, problem areas are identified, and corrective measures are taken up.
- Students grievances (Academic and non-academic) are received and resolved in a time bound manner.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- Teachers of this HEI make use of Laptops and projectors while making presentations and taking classes.
- WhatsApp groups have been formed to disseminate information quickly and to send study-materials to students.
- Virtual Classrooms, Smart Classrooms, free internet facilities are provided to students.
- Students are advised to access e-resources available in EBSCO, ndl.iitkgp.ac.in, e-pg pathshala, Odiabibhaba.in. OSHEC website and vtputkal.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://gaca.nic.in/IQAC/NAAC/ICT%20ENABLED%20PICS.pdf
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

83

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

- To create a systematic, disciplined, and effective academic

ambience, this HEI prepares an Academic Calendar at the beginning of the session.

- It contains the schedule for admission and readmission into different classes, conduct of Mid-Semester and End-Semester examinations, publication of result, schedule for extra-curricular activities.
- Teachers are advised to prepare detailed Lesson plan keeping the schedule in mind.
- They are also advised to maintain a record of progress in their departmental register as well as in their personal register.
- Teachers are further advised to keep scope for doubt clearing classes for the benefits of students.
- Due importance is given to completion of the courses keeping the examination schedule reflected in the Academic Calendar.
- Teachers are advised to adhere to student-centric teaching methodologies, making the process of teaching-learning an interesting one. Student-centric teaching methodology, also known as learner-centered teaching, prioritizes the needs, interests, and abilities of students. It involves active participation, collaboration, and critical thinking, where teachers serve as facilitators rather than lecturers. This approach aims to empower students to take ownership of their learning, fostering independence and a deeper understanding of the subject matter. It often involves personalized learning experiences, differentiated instruction, and opportunities for self-assessment and reflection.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

83

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

26

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

7

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

97

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Management

- In tune with CBCS system UG students has to appear 06(Six) semesters.
- Each semester is divided into one Mid-Sem examination carrying 20/15(Practical subjects) and one End-Semester Examination carrying 80/60(Practical subjects) with 25 marks practical as the case may be.
- For PG classes a student has to appear at 04(four) semesters.
- PG : Mid-Semester - 30 Marks and End- Semester -70 marks. For Practical Courses Internal Exam. - 30 Marks and External Exam. -70 marks.
- A UG student has to secure at least 40% both in Mid-Sem and End-Sem taken together to pass in that paper.
- For PG classes a student has to secure at least 30% to pass in a particular paper.
- Since OTG (On Time Graduation) system is in vogue, students with back papers are allowed to appear at special examination conducted before 6th (UG)/4th (PG) semester examination.

Process integrating IT

- The entire examination system of this HEI is IT integrated and registration and issue of admit cards, mark sheets are provided online.
- Grievances of students are received and redressed online.

Continuous internal assessment system

- Mid-sem and End-Semester examinations are held according to the Academic Calendar.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- Program outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students.
- The Vision and Mission statements are displayed on the college website as well as in college campus.
- In the beginning of every academic year the programme outcomes are verbally communicated to the students by teachers and during the principal's address. The programme outcomes also communicated to the students through college website and classroom teaching
- There are some universal learning outcomes also which are reflected in all programmes.
- The students are encouraged, guided to learn and imbibe these outcomes through curricular and extra-curricular activities.
- Every department plans and conducts all activities in light of the programme outcomes, course outcomes.
- For the assessment of students, summative and formative approaches are followed to get intended learning outcomes.
- The teaching-learning and assessment process are reviewed by the IQAC.
- Records of academic results and other achievements are maintained by the departments.

- The feedback obtained from the students on the teaching-learning process helps to understand the expected learning outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institute is offering BA, B.Sc, B.Com, MA, M.Sc, M.BA and M.Com (F&C) programme with 21 Number of courses. The institute is producing versatile degree holders who are exploring themselves at national and international levels.

1. Arts graduates are getting opportunity in the field of civil services, ministerial posts in different departments, art and craft, film making, social service sectors, NGOs, higher studies, etc.
2. Science graduates are exploring themselves in different pharmaceutical organization, scientific research centers, public sector undertakings, civil services, software industries, higher studies, etc.
3. Commerce graduates are entering into the fields of management, entrepreneurship, salesmanship, tax consultancy, accounting, higher studies, etc.
4. M.A. degree holders are entering into research through NET, JRF under UGC and CSIR. Besides that they are entering into teaching jobs, and various administrative sectors.
5. M.Sc. degree holders are entering into research through NET, JRF under UGC and CSIR. Besides that they are entering into teaching and research jobs in various scientific organization and industries.
6. MBA degree holders are exploring themselves in office management, and various business organizations.

7. M.Com (F&C) degree holders are exploring themselves in the field of business organization and industries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

708

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://gaca.nic.in/feedbacks.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Government Autonomous College, Angul has a well defined research and promotion policy. It has a research committee facilitates and monitors research activities in the campus. The total R&D is organised into six categories:

1. Academic Research: Faculty publications in either WEB of science or SCOPUS indexed journals are appreciated.

2. **Sponsored Research:** All departments are encouraged to apply National/International agencies through schemes/funding such as DST-FIST, ICSSR, SERB etc.
3. **Extramural and Extension:** The faculty of college are permitted to act as resource persons in the events such as workshops and conferences conducted outside college.
4. **Centre of Excellence:** The department shall develop Excellency centres in the frontier areas of research which shall be open to faculty, students and industry persons to conduct research.
5. **Consultancy:** There should be demonstrable benefit to the college from the consultancy through income, enhanced reputation, and/or expanding the expertise of the staff member.
6. **Innovation and Incubation:** The department shall incorporate an incubation centre that has all the facilities for incubating the innovations. Every innovation shall lead to filing a Patent.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://gaca.nic.in/acadcertificate.php
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

6.2

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation All required facilities are provided and Guidance is extended to the students.

- Students are encouraged to be actively involved in the application of Technology for societal needs. Necessary supports are provided for Documentation, Publication of Research Papers and also for filing patents.
- Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.
- For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer assisted method, experiment method etc
- Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in mathematics, chemistry, physics, commerce and economics, where they teach mathematics, mathematical equations and statistics as numerical solving. Also, some teachers use powerpoint presentations and computer-based materials.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research

A. All of the above

Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

17

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college participate in social service activities leading to their overall development. Through NCC, the college undertakes various extension activities in the neighbourhood community. NSS adopts village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health

check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Swachhta Abhiyan. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Jananisuraksha, Programme on female foeticide,organizing visit to Orphanages and Voters awareness, Blood group detection , Health check -up camps, Blood donation camps, Dental checkup camp, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

18

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

609

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

2

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is known for its commendable Infrastructure with 39 class rooms, 02 number of galleries, one auditorium. The Laboratories are well equipped with updated instruments and adequate for the students. The time table for engagement of

classes and for conduct of various academic programmes is adjusted in such a manner that the infrastructure is optimally used. It has a spacious yoga centre, basket ball court, well equipped gymnasium, 300 seated auditorium, a sprawling Playground of 17 acres (740520 sq. ft.) catering to out-door games and sports requirements of the students.

The college also has 08 numbers of Smart Classrooms, 01 number of well equipped language lab for the students, 01 number of computer lab with 70 Desktops in the Computer Science Department, 02 numbers of computational labs with 16+08 Desktops in Physics and Mathematics Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gaca.nic.in/IOAC/NAAC/ICT%20ENABLED%20PICS.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Our college has a well maintained campus spread over 40 acres of serene green land.

Our management believes in the all round development of our students.

There is a lot of encouragement for the students to participate in sports and cultural activities simultaneously and thus they are awarded and rewarded accordingly. Gymnasium where pupil do physical exercises.

We have a Yoga class room where students and faculty members do meditation and practice yoga.

Qualified physical education teacher has been appointed to take care of the day to day game and sports activities of students. Our students regularly represent the college in University level sports competitions.

The college regularly conducts debate, essay writing, jhoti drawing, painting competitions both at the college level as well as at the district level. Our students represent the college at

the University level and State level Chancellor's Debate competitions.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	https://gaca.nic.in/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

08

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

314.14

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS).

- The Library subscribes to 05 newspapers and 21 magazines have a plethora of collection of various reference resources

such as encyclopedia, dictionaries, Atlas and yearbooks etc.

- Digital access to the library provided by e-Granthalaya 4.0 of NIC.
- The library also provides journal, magazines and e-books through N-List Programs of INFLIBNET, NPTEL/SWAYAM, EBSCO, etc. to users.
- There are spacious reading halls for students with computer and Internet facilities.
- Students and faculties regularly visit the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.21

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

13

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

- The college has BSNL FIBRE NET of 50 Mbps.
- jio wifi facility is available in the campus both students and faculties.
- Network protection policy is maintained by the respective supplying agency.
- Electronics signature policy is in use.
- IT policy is prepared and all the related works are governed as per norms.
- All administrative offices, Principal office, Exam Section, Admission Section have dedicated LAN connections to cater to the need of the College.
- The college has procured a secure domain with NIC (National Informatics Center) for its website www.gaca.nic.in.

- The domain of the college contains data security features such as Software Security, SSL Support, Regular Backups, DDoS Attack Monitoring, Malware Scanning, Firewall Protection etc.
- There is no separate budget for updating of IT facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2983	146

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:

E. None of the above

Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

133

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

This HEI has a well-defined policy and system in practice for the maintenance and utilization of all its physical and academic facilities as follows:-

- All the Laboratories have adequate instruments, equipment and chemicals. Ithave fire extinguishers to assure protective measures to minimize the causalities.General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.Equipment are calibrated.Log Books and Issue registers are maintained.

Library:

- Library Committee and Library Development Committee have been constituted for itssmooth functioning.
- CCTV andFire extinguisherareinstalled for safety.
- Periodicals and Books are issued to students and faculties regularly.

- Demands for books placed by the faculty and research scholars are procured by the committee.

Classroom management:

- The classrooms are well equipped with green/white boards.
- Roof mounted projectors with mic systems(Smart room),
- CCTVs are installed in each classroom.
- Sports complex:It has a spacious yoga centre, aBasket ball court,Well equipped gymnasium,
- Playground of 17 acres (740520 sq. ft.) catering to outdoor games and sports.
- Computers:The college has 146 numbers of computers.
- All are loaded with antivirus package and enabled with security to avoid unauthorized access
- Troubleshooting, replacement, AMC is regularly done.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1167

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	www.gaca.nic.in
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1792

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

85

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- Different committees help in organization and management of events both in the college and in the hostels.

- Every class has a class representative who acts as the intermediary between the students and the faculty members.
- Active and meritorious students are nominated as seminar secretaries of their respective departments.
- By regular interaction with the students at various meeting, such as mentor- mentee meetings, suggestions from students are given adequate focus.
- Each hostel has a cultural Committee, mess Committee, Sports Committee and Cleanliness Committee.
- These functionaries along with other Boarders manage the entire functioning of the hostels and mess under the supervision of the superintendent and Asst. superintendent. They also organise extracurricular events and competitions.
- The head of the institution is always willing to hear complaints from students and all decisions pertaining to the welfare of students are made with a democratic attitude.
- Various social service activities like Blood Donation, Van Mohotsav, Health Awareness, Yoga Day are organised by youth services Units such as NCC, NSS, Rovers and Rangers and YRC

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

7

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

- The Alumni Association has been registered in the name of Old Boys' Association.
- It maintains a cordial relationship with all the alumni, staff, and students of the institute.
- The Alumni Association meets regularly with the departmental help and discussion about the development of the college.
- Their contribution may be found through various means:- 1. Book donation: Contribution by donating Books. 2. placement & Career Guidance Assistance.
- In addition, they impart their expertise to the students and encourage them to pursue careers in various sectors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision of this institution is:

"To achieve excellence in Education, innovation and service".

The Mission of this institution is:

"Preparing students for challenges of life and employment opportunities".

- This institution is committed to equip the students to confront every challenge in life with indomitable confidence and successfully overcome them as well as to prove themselves worthy and deserving for different employment opportunities".
- This HEI is making sincere and strategic effort to educate the students in an innovative educational environment with opportunities and experience that enable them to excel in their field of interest, allowing them to grow, thrive and prosper. Our motto is to inculcate in them the strength and spirit to grow with the world around them.

In tune with the above vision and mission our endeavours are:

1. Timely completion of syllabi.
2. Faculties are encouraged to participate in various FDPs, Short and Long term Courses, and seminars, interdepartmental discussions for their overall development.
3. Alumni are in constant touch and are asked for their suggestions in different curricular, co-curricular, extra curricular and developmental activities of the college.
4. Regular departmental and internal audits are conducted.

5. Personal attention and guidance to each and every student through Mentor-Mentee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://gaca.nic.in/VisionsAndObjectives.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation and participative management are practiced by the leadership in all areas like Admission, Administration, Examination and Accounts Management.

- Ensuring development in management system, implementation and continuous improvement of the organization under the direct supervision and guidance of the Principal. Policies and principles are framed and executed for academic, administrative and financial management of the institution and its all-round development.
- To effectively address issues and challenges continuous interaction with stakeholders is done by the Executive Committee of the College, which discusses the issues and challenges in the path of implementation of goals. The Principal and the members of staff counsel the students as to the various issues that relate to academics and the improvement of skills available in the College. Interaction with stakeholders is ensured by holding talks with parents and eminent persons of the locality, where policies and endeavour to materialize them for the development of the College are discussed. This inclusive approach immensely contributes to the growth and development of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has different committees to address the following strategies to realise the vision. These dedicated committees chalk out both short term and long term plans to make the vision effective.

- Teaching and learning
- Research and development
- Community engagement
- Human resource planning and development
- Alumini Association

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Policies

This institution functions in adherence to the policies and regulations of Department of Higher Education, Government of Odisha. The rules and regulations issued by the affiliating university i.e, Utkal University are also followed. Besides, rules made by UGC are also followed. For implementation of these policies we have adopted our institutional strategies in accordance with the above policies.

Administrative setup

The administrative set up is headed by the principal. Administrative Bursars, Academic Bursars, Accounts Bursars, Legal Bursars, Controller of Examinations, HoDs, and Different Coordinators have been assigned with duties to ensure smooth administration.

Appointment

Teaching staff are selected by OPSC and appointed by Department of Higher Education, Government of Odisha.

Non-Teaching staff are recruited by the DHE through different Govt. agencies.

Some Group-D staffs are engaged through outsourcing agencies.

Service rules and procedures

This HEI follows/adheres to rules and procedures prescribed by Department of Higher Education, Government of Odisha,UGC &the affiliating universityi.e, Utkal University.

File Description	Documents
Paste link to Organogram on the institution webpage	https://gaca.nic.in/pdf/documents/organogram.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression:

Effective welfare measures for teaching and non-teaching staff and avenues for career development/progression:

Teaching staff

- Government Schemes

1. Provident Fund
2. Gratuity
3. Group Insurance Scheme
4. Promotion to higher post as per govt. Norms.
5. Additional increments for Higher Degrees M.Phil/Ph.D.

- Schemes for Academic Staff

1. Project Grants and support for hosting seminars, conferences/workshops within the campus
2. Research grants for MRP and other projects.

- Other welfare measures

1. Earned Leave Encashment
2. Residential Quarters
3. Maternity and Paternity Leaves

Non-teaching staff

- **Government Schemes**

1. **Provident Fund**
2. **Gratuity**
3. **There is provision of MACPs which is granted to the non-teaching staff on completion of 10 years, 20 years and 30 years of service.**

- **Other welfare measures**

1. **Group Insurance Scheme**
2. **Earned Leave Encashment**
3. **Residential Quarters**
4. **Maternity and Paternity Leaves**
5. **Festival advances**
6. **Reimbursement of medical expenses**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

11

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- Internal financial audits

To maintain transparency in all financial matters, the college conducts internal audit regularly. Regular Internal audit is done by the Accounts Bursars.

- External financial audits

- External audit is done by the Auditors from Department of Higher Education and auditors from Accountant General.
- Such audits mostly verify cashbooks, daily collection registers, pass books, all vouchers pertaining to purchases of all essential items, comparative statements of quotations etc.
- The central stock register and Departmental stock registers are verified relating to bill no. and date, the items purchased etc.
- Verification is also done for the resolutions of purchase committee and process of purchase of required items.

- Clarifications, as required by Auditors are provided for settlement of objections.
- This HEI attending Triangular Committee formed by DHE to comply objections and IARs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

- This institution being a Government College is funded by Government of Odisha.
- The funds received under different heads are mobilised for institutional development strictly as per guidelines issued by Government of Odisha/UGC/RUSA/IDP from time to time.
- Funds received towards college share from Self Financing Courses running on PPP mode are utilized for developmental works with due permission of Government.

The funds so received are used for the following purposes:

- Internship Programmes
- College Magazine
- College Annual Calendar
- Maintenance of Botanical Garden and campus
- Installation of Water purifiers
- Issuing Identity Cards to Students
- Issuing Library Cards to Students

- **Conducting Seminars**
- **Conducting field study**
- **Proctorial meetings**
- **Sports**
- **Cultural activities**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- **The IQAC continuously reviews and monitors the teaching-learning process of the college.**
- **It also reviews the Financial and administrative status of the institute.**
- **IQAC has worked towards development of a system of conscious and sustainable action to improve the academic and administrative performances of the college.**
- **It collects feedback in the form of departmental profile and recommends measures to be undertaken for administrative and academic improvements to assure quality in higher education.**
- **The external members of IQAC come from different backgrounds with immense experience on academics/research and administration. Each of them is a visionary and gives constructive ideas on how to improve the academic atmosphere, capacity building of core components of the college and value added education in a continuous process.**
- **The Academic audit of the departments is done regularly.**
- **It prepares and submits AQAR every year.**
- **It prepares Plan of Action keeping in mind the institutional development.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- Institutional reviews and implementation of teaching learning reforms
- A dedicated team regularly visits classrooms and Laboratories to assess progress of all academic activities
- Lesson Plan & Progress Register is maintained by faculty members and are verified by the HODs at the end of every week and by the Principal at the end of every month.
- Conducting review of result and academic progress.
- Collecting Feedback from all stakeholder and action has been taken after feedback analysis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This HEI has provided several facilities to enhance gender equity and create gender awareness. Various committees have been constituted, like

- Equal Opportunity Cell
- Women Empowerment Cell
- Women Harassment Cell
- Anti-ragging Cell
- Career Counselling Cell
- Grievance Redressal Cell
- NCC and NSS units for Boys and Girls
- All the committees have been functioning successfully under the able guidance of different faculty members.
- This college has been the nodal-centre for imparting self-Defense Training for girl students of Angul district.
- Regular counselling is provided to both boys and girls to promote gender based harmony in the campus.
- Induction meeting conducted in the beginning of every session apprising the students about the values of co-education system.
- Greater participation of girl students in NSS, NCC and YRC is encouraged during enrolment to maintain gender equity in the institution.
- A separate well furnished and well facilitated girl's common room with an attached washroom provided for girl students.
- Separate washrooms for women employees and girl students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Campus Cleaning

- Cleaning of the college campus have been outsourced to an agency with proper approval from the Principal having Order No- 60/Dt-11.01.2021 and GACA\MISC/2022/26/Dt-05.01.22.
- Garbage bins kept at different places of the college.
- Garbage collection done regularly and handed over to the municipality.

E-waste management

- All worn out electronic items and gadgets like out-dated computers, computer accessories, batteries, wires,etc are stored in waste store rooms and not disposed of in open or garbage bins.
- All the stakeholders of this HEI have been advised to hand over all the used and defunct Electronic apparatus to the officer concerned for necessary storage in the E-waste store.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

- 1. Green audit**
- 2. Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions/awards**
- 5.Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- The HEI promotes harmony among all categories of students without discrimination of any kind.
- Mentor-Mentee system ensures that each and every student of the institution, irrespective of social background receives due attention for redressal of curricular and extra-curricular issues.
- The Equal Opportunity Cell provides guidance and assistance to students with special need, physically challenged and the weaker sections of the society.
- The Anti-Ragging Cell ensures a ragging free friendly environment in the college campus. Student grievances are resolved on priority.
- The Day-Scholars' Association celebrates festivals like Ganesh Puja and Saraswati Puja with participation from students and staff alike.
- The College Magazine provides a platform to all students to express their views and thoughts and manifest their literary and artistic talents .
- Self-Defence training for girl students by master trainers. Our college functions as the nodal centre to look after self-defence training programmes throughout the district.
- Meritorious students receive Laptop grants without any discrimination.
- The Scholarship committee of the college functions to regulate and facilitate the receipt, processing and onward transmission of applications of the students for availing themselves of various central and state Govt. scholarships.
- Students of all sections are encouraged to participate in all activities in respective departments.
-

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- The college organises various programmes to sensitise students and staff regarding their constitutional obligations.
- Constitution day is celebrated on 26th November every year. The programme starts with preamble reading followed by lectures on sensitization of students.
- Voters awareness programmes are organised for all stakeholders.
- Voter registration camps are held in association with the District Administration.
- A course on Ethics and Values has been introduced for undergraduate students . The paper intends to create awareness among the students regarding nationalism, patriotism, gender equality, democratic values, drug abuse, environmental ethics etc. Such curriculum helps in the development of the students as good human beings and responsible citizens, inculcate a positive attitude and a sense of right and wrong leading to ethically correct behaviour.
- Every year the college organizes blood donation camp under the auspices of YRC, NSS and NCC units of the college.
- NSS, NCC, YRC units of this HEI regularly organise activities for social awarness.
- The Eco Club functions under the able guidance of the faculty members with active participation from the students, especially Life Science deparments to look after the promotion of Green Campus.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The Institution regularly celebrates National Days like Republic Day and Independence Day. The Principal hosts the National Flag followed by singing of National Anthem.
- Vigilance Awareness Week is observed in the institution.
- NSS Day was observed on 24th September 2022 and 2023.
- On 9th Sept 2022 a Blood Donation Camp was organized by NCC, Red Cross and NSS.
- International Womens' Day was celebrated on 8th March 2022 and 2023.
- NCC Day was celebrated on 27th December.

- International Yoga Day was celebrated on 21.06.2022 and 2023.
- World AIDS Day was observed on Dec 1 2022 and 2023 to raise awareness regarding AIDS among the public.
- National Youth Day was celebrated on 12th January 2022 and 2023

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best practice-01

1. Title of the Practice : 'MO GARDEN'

2. Objectives of the Practice

- To foster a sense of belongingness among the students.
- To involve students as a major stakeholder in the development of the institute.

3. The Context.

- Except class room teaching there were limited opportunities to channelize the creative energy of students.

4. The Practice

- Each department was encouraged to develop a small garden inside the campus.
- Students with their own effort cleaned the area assigned to

them.

5. Evidence of Success

- A number of small gardens have been developed with collective effort.
- Patches of greenery in campus have increased.

6. Problems Encountered

- This HEI has no financial provision to meet the expenses on this count.

Best practice :02

a) Title of the Practice :Counselling of UG and PG students

b) Objective of the practice:

- i) To discuss with the students the scopes in higher education.
- ii) To acquaint them with the examinations and the patterns of examination in higher education.

c) Methodology:

- i) Seminars are organized by IQAC and other bodies at the central level.

d) Evidence of Success:

- i) The performance in CUET and NET has improved.

e) Problems Encountered:

- i) No problem.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

- This HEI is a premier and leading Govt Institution imparting quality education to the students across all sections of the society.
- It also acts as the nodal college for various Govt schemes like Self-defence training for girls, Laptop distribution, Admission,etc. Students scoring high percentage marks in 12th level in the district take admission in the college aspiring to become outstanding graduates and good and useful citizens of the country.
- The college has a strong Alumni constantly inspiring and participating in the progress march of the college.
- Exams areConducted as per Govt. guidelines and results are published in due time as specified by the Department of Higher Education .
- The institution bears a dedicated approach in nourishing and enriching the brilliant students and helps them maintain a good academic track by qualifying IIT JAM, Central Universities and Group A & B services.
- As this HEI is situated in an industrial hub, students are provided internship.
- The pass out students are getting employment opportunities in these industries.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

- Course on Social Change and Development deals with peace and justice. Sociology of Gender deals with reducing inequality. Rural Sociology has zero hunger and reduction of inequality as thrust areas. Marriage, Family, and Kinship throw light on foundational institutions.
- Society and Polity in India highlights caste, class, and reservation issues.
- Odia Mythology and Ancient Modern Poetry highlights on classical epics whereas Evolution of Odia Language and Scripts speaks about the origin and development of Odia Language.
- Geography of Odisha relates to physiography, agriculture, minerals, power resources, population distribution, trends in urbanisation etc.
- Development of Education in Odisha highlights the structure of educational system.
- Industrial Economics deals with methods of solving industrial problems. It has practical significance as Angul is an industrial hub.
- GST and Indirect tax deals with concepts of GST, provisions, GST law.
- Indian Economic Problems helps students to understand major economic challenges in India.
- History of Peasant and Labour Movements in India expose the peasant, labour, and trade union movements in India.
- Research Methodology across all programmes deals with

concepts like plagiarism and ways to deal with it.

- International HRM helps to study how to work efficiently with colleagues with diverse skills, experience levels, and ways of thinking.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://gaca.nic.in/IQAC/NAAC/Course_Outcome_2022-23.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

38

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

41

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of new courses introduced across all programmes offered during the year	
41	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System	
38	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum	
<p>Courses with Professional Ethics/ Gender/Human values: -</p> <p>Ethics and Values course taught to all students covers ethical practices in institutions of higher education like ragging, suicide, violence, peaceful protest, interpersonal relation and community life. Issues of plagiarism, violation of intellectual property rights, fraudulent practices are also taught. The Research Methodology paper deals with ethical practices in publication, various types of plagiarism, and ways to prevent those. The Business Communication course deals with concepts like best practices at workplace, workplace etiquette, communication, teamwork etc. Ethics and values Course deals with issues related to children, elderly persons, persons with disability, third gender. The Sociology department teaches Sociology of Gender that deals with preventing biases, gender</p>	

practices, and create a gender-neutral social world.

Courses are related to Environment/(SDG 11) and (SDG 13): -

Environmental Science and Disaster Management (AECC-1) taught to all UG students deals with Climate change and sustainable development, Disaster management, ecosystem. Ethics and values course has topics like Environmental ethics, Green Technology, Ethics and Technology, Ethics and use of Digital Technology. Dept. of Geography teaches students the scope of environmental geography, ecosystem, environmental degradation, its causes, consequences and management. Botany Department teaches Biodiversity, Natural Resource management, Horticulture Practices to UG students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4506

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

850

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://gaca.nic.in/pdf/documents/SSS-2022-23.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://gaca.nic.in/pdf/documents/SSS-2022-23.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
2983	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
345	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<ul style="list-style-type: none"> • The college assesses the learning levels of the students in different ways at the time of the commencement of the programme. • Students with varied performance levels are admitted into the college. Students having problem in comprehension are provided necessary support by the teachers. The teachers provide extra time to explain the concept • The proctors of the respective classes of UG and PG extend valid support in classifying the students with reports based on observation and attendance. • The college organizes Orientation programmes / Induction Programmes for freshers both at the college and at the department level. • Remedial classes are conducted with an objective of improving the academic performance of the low scoring students, absentees and students who participate in 	

sports and other activities. This practice helps the concern students to improve subject knowledge and help them catch up into their peers.

- Resource persons from various industries and research institution sare invited for extra- mural sessions. These sessions are conducted in blending mode (Physical and virtual mode)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2023	2983	83

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential Learning

- Seminars and group discussion (Where a student or a group of students works on a topic of significance. They experience, imagine, reflect, analyze and think before reaching any conclusion).
- Field works, Projects, Industrial visits, Internships and Study tours (According to curriculum each student is required to gain first- hand experience by participating in at least one of the above activities with the objective of learning by doing)

Participative Learning

- Role plays, Team works, Seminar, debates, Quizzes and case studies specifically students centric Teaching

Methods are reflected in project work, field visits, industrial visit etc.

- Students are exposed to traffic control experience during road safety week and festivities like Dusshera, Laxmi puja etc.
- NCC, NSS, YRC, Rovers and Rangers, Debate Club, Drama Society, Athletic Club etc are functioning to promote different skills of students.

Problem Solving Methodologies

- This HEI follows a systematic method of defining the problem, listing the possible solutions, evaluating the options, selecting the best solutions, creating an implementation plan, and communicating the solution to students.
- Student's feedback is also collected, analyzed, problem areas are identified, and corrective measures are taken up.
- Students grievances (Academic and non-academic) are received and resolved in a time bound manner.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- Teachers of this HEI make use of Laptops and projectors while making presentations and taking classes.
- WhatsApp groups have been formed to disseminate information quickly and to send study-materials to students.
- Virtual Classrooms, Smart Classrooms, free internet facilities are provided to students.
- Students are advised to access e-resources available in EBSCO, ndl.iitkgp.ac.in, e-pg pathshala, Odiabibhaba.in. OSHEC website and vtputkal.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://gaca.nic.in/IOAC/NAAC/ICT%20ENABLER%20PICS.pdf
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

83

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

- To create a systematic, disciplined, and effective academic ambience, this HEI prepares an Academic Calendar at the beginning of the session.
- It contains the schedule for admission and readmission into different classes, conduct of Mid-Semester and End-Semester examinations, publication of result, schedule for extra-curricular activities.
- Teachers are advised to prepare detailed Lesson plan keeping the schedule in mind.
- They are also advised to maintain a record of progress in their departmental register as well as in their personal register.
- Teachers are further advised to keep scope for doubt clearing classes for the benefits of students.
- Due importance is given to completion of the courses keeping the examination schedule reflected in the Academic Calendar.
- Teachers are advised to adhere to student-centric teaching methodologies, making the process of teaching-learning an interesting one. Student-centric teaching methodology, also known as learner-centered teaching,

prioritizes the needs, interests, and abilities of students. It involves active participation, collaboration, and critical thinking, where teachers serve as facilitators rather than lecturers. This approach aims to empower students to take ownership of their learning, fostering independence and a deeper understanding of the subject matter. It often involves personalized learning experiences, differentiated instruction, and opportunities for self-assessment and reflection.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

83

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

26

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

7

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

97

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Management

- In tune with CBCS system UG students has to appear

06(Six) semesters.

- Each semester is divided into one Mid-Sem examination carrying 20/15(Practical subjects) and one End-Semester Examination carrying 80/60(Practical subjects) with 25 marks practical as the case may be.
- For PG classes a student has to appear at 04(four) semesters.
- PG : Mid-Semester - 30 Marks and End- Semester -70 marks. For Practical Courses Internal Exam. - 30 Marks and External Exam. -70 marks.
- A UG student has to secure at least 40% both in Mid-Sem and End-Sem taken together to pass in that paper.
- For PG classes a student has to secure at least 30% to pass in a particular paper.
- Since OTG (On Time Graduation) system is in vogue, students with back papers are allowed to appear at special examination conducted before 6th (UG)/4th (PG) semester examination.

Process integrating IT

- The entire examination system of this HEI is IT integrated and registration and issue of admit cards, mark sheets are provided online.
- Grievances of students are received and redressed online.

Continuous internal assessment system

- Mid-sem and End-Semester examinations are held according to the Academic Calendar.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- Program outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students.
- The Vision and Mission statements are displayed on the

college website as well as in college campus.

- In the beginning of every academic year the programme outcomes are verbally communicated to the students by teachers and during the principal's address. The programme outcomes also communicated to the students through college website and classroom teaching
- There are some universal learning outcomes also which are reflected in all programmes.
- The students are encouraged, guided to learn and imbibe these outcomes through curricular and extra-curricular activities.
- Every department plans and conducts all activities in light of the programme outcomes, course outcomes.
- For the assessment of students, summative and formative approaches are followed to get intended learning outcomes.
- The teaching-learning and assessment process are reviewed by the IQAC.
- Records of academic results and other achievements are maintained by the departments.
- The feedback obtained from the students on the teaching-learning process helps to understand the expected learning outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institute is offering BA, B.Sc, B.Com, MA, M.Sc, M.BA and M.Com (F&C) programme with 21 Number of courses. The institute is producing versatile degree holders who are exploring themselves at national and international levels.

1. Arts graduates are getting opportunity in the field of civil services, ministerial posts in different departments, art and craft, film making, social service sectors, NGOs, higher studies, etc.

2. Science graduates are exploring themselves in different pharmaceutical organization, scientific research centers, public sector undertakings, civil services, software industries, higher studies, etc.

3. Commerce graduates are entering into the fields of management, entrepreneurship, salesmanship, tax consultancy, accounting, higher studies, etc.

4. M.A. degree holders are entering into research through NET, JRF under UGC and CSIR. Besides that they are entering into teaching jobs, and various administrative sectors.

5. M.Sc. degree holders are entering into research through NET, JRF under UGC and CSIR. Besides that they are entering into teaching and research jobs in various scientific organization and industries.

6. MBA degree holders are exploring themselves in office management, and various business organizations.

7. M.Com (F&C) degree holders are exploring themselves in the field of business organization and industries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

708

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://gaca.nic.in/feedbacks.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Government Autonomous College, Angul has a well defined research and promotion policy. It has a research committee facilitates and monitors research activities in the campus. The total R&D is organised into six categories:

1. Academic Research: Faculty publications in either WEB of science or SCOPUS indexed journals are appreciated.
2. Sponsored Research: All departments are encouraged to apply National/International agencies through schemes/funding such as DST-FIST, ICSSR, SERB etc.
3. Extramural and Extension: The faculty of college are permitted to act as resource persons in the events such as workshops and conferences conducted outside college.
4. Centre of Excellence: The department shall develop Excellency centres in the frontier areas of research which shall be open to faculty, students and industry persons to conduct research.
5. Consultancy: There should be demonstrable benefit to the college from the consultancy through income, enhanced reputation, and/or expanding the expertise of the staff member.
6. Innovation and Incubation: The department shall

incorporate an incubation centre that has all the facilities for incubating the innovations. Every innovation shall lead to filing a Patent.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://gaca.nic.in/acadcertificate.php
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

6.2

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation All required facilities are provided and Guidance is extended to the students.

- Students are encouraged to be actively involved in the application of Technology for societal needs. Necessary supports are provided for Documentation, Publication of Research Papers and also for filing patents.
- Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.
- For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer assisted method, experiment method etc
- Teaching and learning activities are made effective by

these practices. Many teachers use the conventional black-board presentation methods, especially in mathematics, chemistry, physics, commerce and economics, where they teach mathematics, mathematical equations and statistics as numerical solving. Also, some teachers use powerpoint presentations and computer-based materials.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

17

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college participate in social service activities leading to their overall development. Through NCC, the college undertakes various extension activities in the neighbourhood community. NSS adopts village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Swachhta Abhiyan. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Jananisuraksha, Programme on female foeticide,organizing visit to Orphanages and Voters awareness, Blood group detection , Health check -up camps, Blood donation camps, Dental checkup camp, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

18

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

609

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

2

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is known for its commendable Infrastructure with 39 class rooms, 02 number of galleries, one auditorium. The Laboratories are well equipped with updated instruments and adequate for the students. The time table for engagement of classes and for conduct of various academic programmes is adjusted in such a manner that the infrastructure is optimally used. It has a spacious yoga centre, basket ball court, well equipped gymnasium, 300 seated auditorium, a sprawling Playground of 17 acres (740520 sq. ft.) catering to out-door games and sports requirements of the students.

The college also has 08 numbers of Smart Classrooms, 01 number

of well equipped language lab for the students, 01 number of computer lab with 70 Desktops in the Computer Science Department, 02 numbers of computational labs with 16+08 Desktops in Physics and Mathematics Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gaca.nic.in/IOAC/NAAC/ICT%20ENABLER%20PICS.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Our college has a well maintained campus spread over 40 acres of serene green land.

Our management believes in the all round development of our students.

There is a lot of encouragement for the students to participate in sports and cultural activities simultaneously and thus they are awarded and rewarded accordingly. Gymnasium where pupil do physical exercises.

We have a Yoga class room where students and faculty members do meditation and practice yoga.

Qualified physical education teacher has been appointed to take care of the day to day game and sports activities of students. Our students regularly represent the college in University level sports competitions.

The college regularly conducts debate, essay writing, jhoti drawing, painting competitions both at the college level as well as at the district level. Our students represent the college at the University level and State level Chancellor's Debate competitions.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	https://gaca.nic.in/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

08

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

314.14

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS).

- The Library subscribes to 05 newspapers and 21 magazines have a plethora of collection of various reference resources such as encyclopedia, dictionaries, Atlas and yearbooks etc.

- Digital access to the library provided by e-Granthalaya 4.0 of NIC.
- The library also provides journal, magazines and e-books through N-List Programs of INFLIBNET, NPTEL/SWAYAM, EBSCO, etc. to users.
- There are spacious reading halls for students with computer and Internet facilities.
- Students and faculties regularly visit the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.21

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

13

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

- The college has BSNL FIBRE NET of 50 Mbps.
- jio wifi facility is available in the campus both students and faculties.
- Network protection policy is maintained by the respective supplying agency.
- Electronics signature policy is in use.
- IT policy is prepared and all the related works are governed as per norms.
- All administrative offices, Principal office, Exam Section, Admission Section have dedicated LAN connections to cater to the need of the College.
- The college has procured a secure domain with NIC

(National Informatics Center) for its website
www.gaca.nic.in.

- The domain of the college contains data security features such as Software Security, SSL Support, Regular Backups, DDoS Attack Monitoring, Malware Scanning, Firewall Protection etc.
- There is no separate budget for updating of IT facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2983	146

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: E. None of the above
Facilities available for e-content development
Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

133

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

This HEI has a well-defined policy and system in practice for the maintenance and utilization of all its physical and academic facilities as follows:-

- All the Laboratories have adequate instruments, equipment and chemicals. Ithave fire extinguishers to assure protective measures to minimize the causalities.General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.Equipment are calibrated.Log Books and Issue registers are maintained.

Library:

- Library Committee and Library Development Committee have been constituted for itssmooth functioning.
- CCTV andFire extinguisherareinstalled for safety.

- Periodicals and Books are issued to students and faculties regularly.
- Demands for books placed by the faculty and research scholars are procured by the committee.

Classroom management:

- The classrooms are well equipped with green/white boards.
- Roof mounted projectors with mic systems(Smart room),
- CCTVs are installed in each classroom.
- Sports complex:It has a spacious yoga centre, aBasket ball court,Well equipped gymnasium,
- Playground of 17 acres (740520 sq. ft.) catering to out-door games and sports.
- Computers:The college has 146 numbers of computers.
- All are loaded with antivirus package and enabled with security to avoid unauthorized access
- Troubleshooting, replacement, AMC is regularly done.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1167

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	www.gaca.nic.in
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1792

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

85

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- Different committees help in organization and management of events both in the college and in the hostels.

- Every class has a class representative who acts as the intermediary between the students and the faculty members.
- Active and meritorious students are nominated as seminar secretaries of their respective departments.
- By regular interaction with the students at various meeting, such as mentor- mentee meetings, suggestions from students are given adequate focus.
- Each hostel has a cultural Committee, mess Committee, Sports Committee and Cleanliness Committee.
- These functionaries along with other Boarders manage the entire functioning of the hostels and mess under the supervision of the superintendent and Asst. superintendent. They also organise extracurricular events and competitions.
- The head of the institution is always willing to hear complaints from students and all decisions pertaining to the welfare of students are made with a democratic attitude.
- Various social service activities like Blood Donation, Van Mohotsav, Health Awareness, Yoga Day are organised by youth services Units such as NCC, NSS, Rovers and Rangers and YRC

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

7

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

- The Alumni Association has been registered in the name of Old Boys' Association.
- It maintains a cordial relationship with all the alumni, staff, and students of the institute.
- The Alumni Association meets regularly with the departmental help and discussion about the development of the college.
- Their contribution may be found through various means:-
1. Book donation: Contribution by donating Books. 2. placement & Career Guidance Assistance.
- In addition, they impart their expertise to the students and encourage them to pursue careers in various sectors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision of this institution is:

"To achieve excellence in Education, innovation and service".

The Mission of this institution is:

"Preparing students for challenges of life and employment opportunities".

- This institution is committed to equip the students to confront every challenge in life with indomitable confidence and successfully overcome them as well as to prove themselves worthy and deserving for different employment opportunities".
- This HEI is making sincere and strategic effort to educate the students in an innovative educational environment with opportunities and experience that enable them to excel in their field of interest, allowing them to grow, thrive and prosper. Our motto is to inculcate in them the strength and spirit to grow with the world around them.

In tune with the above vision and mission our endeavours are:

1. Timely completion of syllabi.
2. Faculties are encouraged to participate in various FDPs, Short and Long term Courses, and seminars, interdepartmental discussions for their overall development.
3. Alumni are in constant touch and are asked for their suggestions in different curricular, co-curricular, extra curricular and developmental activities of the college.
4. Regular departmental and internal audits are conducted.

5. Personal attention and guidance to each and every student through Mentor-Mentee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://gaca.nic.in/VisionsAndObjectives.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation and participative management are practiced by the leadership in all areas like Admission, Administration, Examination and Accounts Management.

- Ensuring development in management system, implementation and continuous improvement of the organization under the direct supervision and guidance of the Principal. Policies and principles are framed and executed for academic, administrative and financial management of the institution and its all-round development.
- To effectively address issues and challenges continuous interaction with stakeholders is done by the Executive Committee of the College, which discusses the issues and challenges in the path of implementation of goals. The Principal and the members of staff counsel the students as to the various issues that relate to academics and the improvement of skills available in the College. Interaction with stakeholders is ensured by holding talks with parents and eminent persons of the locality, where policies and endeavour to materialize them for the development of the College are discussed. This inclusive approach immensely contributes to the growth and development of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has different committees to address the following strategies to realise the vision. These dedicated committees chalk out both short term and long term plans to make the vision effective.

- Teaching and learning
- Research and development
- Community engagement
- Human resource planning and development
- Alumni Association

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Policies

This institution functions in adherence to the policies and regulations of Department of Higher Education, Government of Odisha. The rules and regulations issued by the affiliating university i.e, Utkal University are also followed. Besides, rules made by UGC are also followed. For implementation of these policies we have adopted our institutional strategies in

accordance with the above policies.

Administrative setup

The administrative set up is headed by the principal. Administrative Bursars, Academic Bursars, Accounts Bursars, Legal Bursars, Controller of Examinations, HoDs, and Different Coordinators have been assigned with duties to ensure smooth administration.

Appointment

Teaching staff are selected by OPSC and appointed by Department of Higher Education, Government of Odisha.

Non-Teaching staff are recruited by the DHE through different Govt. agencies.

Some Group-D staffs are engaged through outsourcing agencies.

Service rules and procedures

This HEI follows/adheres to rules and procedures prescribed by Department of Higher Education, Government of Odisha,UGC &the affiliating universityi.e, Utkal University.

File Description	Documents
Paste link to Organogram on the institution webpage	https://gaca.nic.in/pdf/documents/organogram.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression:

Effective welfare measures for teaching and non-teaching staff and avenues for career development/progression:

Teaching staff

- Government Schemes

1. Provident Fund
2. Gratuity
3. Group Insurance Scheme
4. Promotion to higher post as per govt. Norms.
5. Additional increments for Higher Degrees M.Phil/Ph.D.

- Schemes for Academic Staff

1. Project Grants and support for hosting seminars, conferences/workshops within the campus
2. Research grants for MRP and other projects.

- Other welfare measures

1. Earned Leave Encashment
2. Residential Quarters
3. Maternity and Paternity Leaves

Non-teaching staff

- **Government Schemes**

1. Provident Fund
2. Gratuity
3. There is provision of MACPs which is granted to the non-teaching staff on completion of 10 years, 20 years and 30 years of service.

- **Other welfare measures**

1. Group Insurance Scheme
2. Earned Leave Encashment
3. Residential Quarters
4. Maternity and Paternity Leaves
5. Festival advances
6. Reimbursement of medical expenses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

11

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- Internal financial audits

To maintain transparency in all financial matters, the college conducts internal audit regularly. Regular Internal audit is done by the Accounts Bursars.

- External financial audits

- External audit is done by the Auditors from Department of Higher Education and auditors from Accountant General.
- Such audits mostly verify cashbooks, daily collection registers, pass books, all vouchers pertaining to purchases of all essential items, comparative statements of quotations etc.
- The central stock register and Departmental stock registers are verified relating to bill no. and date, the items purchased etc.
- Verification is also done for the resolutions of purchase

committee and process of purchase of required items.

- Clarifications, as required by Auditors are provided for settlement of objections.
- This HEI attending Triangular Committee formed by DHE to comply objections and IARs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

- This institution being a Government College is funded by Government of Odisha.
- The funds received under different heads are mobilised for institutional development strictly as per guidelines issued by Government of Odisha/UGC/RUSA/IDP from time to time.
- Funds received towards college share from Self Financing Courses running on PPP mode are utilized for developmental works with due permission of Government.

The funds so received are used for the following purposes:

- Internship Programmes
- College Magazine
- College Annual Calendar
- Maintenance of Botanical Garden and campus
- Installation of Water purifiers

- Issuing Identity Cards to Students
- Issuing Library Cards to Students
- Conducting Seminars
- Conducting field study
- Proctorial meetings
- Sports
- Cultural activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- The IQAC continuously reviews and monitors the teaching-learning process of the college.
- It also reviews the Financial and administrative status of the institute.
- IQAC has worked towards development of a system of conscious and sustainable action to improve the academic and administrative performances of the college.
- It collects feedback in the form of departmental profile and recommends measures to be undertaken for administrative and academic improvements to assure quality in higher education.
- The external members of IQAC come from different backgrounds with immense experience on academics/research and administration. Each of them is a visionary and gives constructive ideas on how to improve the academic atmosphere, capacity building of core components of the college and value added education in a continuous process.
- The Academic audit of the departments is done regularly.
- It prepares and submits AQAR every year.
- It prepares Plan of Action keeping in mind the institutional development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- Institutional reviews and implementation of teaching learning reforms
- A dedicated team regularly visits classrooms and Laboratories to assess progress of all academic activities
- Lesson Plan & Progress Register is maintained by faculty members and are verified by the HODs at the end of every week and by the Principal at the end of every month.
- Conducting review of result and academic progress.
- Collecting Feedback from all stakeholder and action has been taken after feedback analysis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This HEI has provided several facilities to enhance gender equity and create gender awareness. Various committees have been constituted, like

- Equal Opportunity Cell
- Women Empowerment Cell
- Women Harassment Cell
- Anti-ragging Cell
- Career Counselling Cell
- Grievance Redressal Cell
- NCC and NSS units for Boys and Girls
- All the committees have been functioning successfully under the able guidance of different faculty members.
- This college has been the nodal-centre for imparting self- Defense Training for girl students of Angul district.
- Regular counselling is provided to both boys and girls to promote gender based harmony in the campus.
- Induction meeting conducted in the beginning of every session apprising the students about the values of co-education system.
- Greater participation of girl students in NSS, NCC and YRC is encouraged during enrolment to maintain gender equity in the institution.
- A separate well furnished and well facilitated girl's common room with an attached washroom provided for girl students.
- Separate washrooms for women employees and girl students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any lof the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Campus Cleaning

- Cleaning of the college campus have been outsourced to an agency with proper approval from the Principal having Order No- 60/Dt-11.01.2021 and GACA\MISC/2022/26/Dt-05.01.22.
- Garbage bins kept at different places of the college.
- Garbage collection done regularly and handed over to the municipality.

E-waste management

- All worn out electronic items and gadgets like out-dated computers, computer accessories, batteries, wires,etc are stored in waste store rooms and not disposed of in open or garbage bins.
- All the stakeholders of this HEI have been advised to hand over all the used and defunct Electronic apparatus to the officer concerned for necessary storage in the E-waste store.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- The HEI promotes harmony among all categories of students without discrimination of any kind.
- Mentor-Mentee system ensures that each and every student of the institution, irrespective of social background receives due attention for redressal of curricular and extra-curricular issues.
- The Equal Opportunity Cell provides guidance and assistance to students with special need, physically challenged and the weaker sections of the society.
- The Anti-Ragging Cell ensures a ragging free friendly environment in the college campus. Student grievances are resolved on priority.
- The Day-Scholars' Association celebrates festivals like Ganesh Puja and Saraswati Puja with participation from students and staff alike.
- The College Magazine provides a platform to all students to express their views and thoughts and manifest their literary and artistic talents .
- Self-Defence training for girl students by master trainers. Our college functions as the nodal centre to look after self-defence training programmes throughout the district.
- Meritorious students receive Laptop grants without any discrimination.
- The Scholarship committee of the college functions to regulate and facilitate the receipt, processing and onward transmission of applications of the students for availing themselves of various central and state Govt. scholarships.

- Students of all sections are encouraged to participate in all activities in respective departments.
-

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- The college organises various programmes to sensitise students and staff regarding their constitutional obligations.
- Constitution day is celebrated on 26th November every year. The programme starts with preamble reading followed by lectures on sensitization of students.
- Voters awareness programmes are organised for all stakeholders.
- Voter registration camps are held in association with the District Administration.
- A course on Ethics and Values has been introduced for undergraduate students . The paper intends to create awareness among the students regarding nationalism, patriotism, gender equality, democratic values, drug abuse, environmental ethics etc. Such curriculum helps in the development of the students as good human beings and responsible citizens, inculcate a positive attitude and a sense of right and wrong leading to ethically correct behaviour.
- Every year the college organizes blood donation camp under the auspices of YRC, NSS and NCC units of the college.
- NSS, NCC, YRC units of this HEI regularly organise activities for social awarness.
- The Eco Club functions under the able guidance of the faculty members with active participation from the students, especially Life Science deparments to look after the promotion of Green Campus.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	C. Any 2 of the above
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File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The Institution regularly celebrates National Days like Republic Day and Independence Day. The Principal hosts the National Flag followed by singing of National Anthem.
- Vigilance Awareness Week is observed in the institution.
- NSS Day was observed on 24th September 2022 and 2023.

- On 9th Sept 2022 a Blood Donation Camp was organized by NCC, Red Cross and NSS.
- International Womens' Day was celebrated on 8th March 2022 and 2023.
- NCC Day was celebrated on 27th December.
- International Yoga Day was celebrated on 21.06.2022 and 2023.
- World AIDS Day was observed on Dec 1 2022 and 2023 to raise awareness regarding AIDS among the public.
- National Youth Day was celebrated on 12th January 2022 and 2023

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best practice-01

1. Title of the Practice : 'MO GARDEN'

2. Objectives of the Practice

- To foster a sense of belongingness among the students.
- To involve students as a major stakeholder in the development of the institute.

3. The Context.

- Except class room teaching there were limited opportunities to channelize the creative energy of students.

4. The Practice

- Each department was encouraged to develop a small garden inside the campus.
- Students with their own effort cleaned the area assigned to them.

5. Evidence of Success

- A number of small gardens have been developed with collective effort.
- Patches of greenery in campus have increased.

6. Problems Encountered

- This HEI has no financial provision to meet the expenses on this count.

Best practice :02

a) Title of the Practice :Counselling of UG and PG students

b) Objective of the practice:

i) To discuss with the students the scopes in higher education.

ii) To acquaint them with the examinations and the patterns of examination in higher education.

c) Methodology:

i) Seminars are organized by IQAC and other bodies at the central level.

d) Evidence of Success:

i) The performance in CUET and NET has improved.

e) Problems Encountered:

i) No problem.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

- This HEI is a premier and leading Govt Institution imparting quality education to the students across all sections of the society.
- It also acts as the nodal college for various Govt schemes like Self-defence training for girls, Laptop distribution, Admission, etc. Students scoring high percentage marks in 12th level in the district take admission in the college aspiring to become outstanding graduates and good and useful citizens of the country.
- The college has a strong Alumni constantly inspiring and participating in the progress march of the college.
- Exams are Conducted as per Govt. guidelines and results are published in due time as specified by the Department of Higher Education .
- The institution bears a dedicated approach in nourishing and enriching the brilliant students and helps them maintain a good academic track by qualifying IIT JAM, Central Universities and Group A & B services.
- As this HEI is situated in an industrial hub, students are provided internship.
- The pass out students are getting employment opportunities in these industries.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Strict adherence to the Academic Calendar
- Sensitization workshops on cross cutting issues like gender, environment, human values, professional ethics,

and research methodology will be organized.

- Study tours, field visits, group discussions, seminars/webinars will be conducted every month.
- Seminar/Webinar/Workshop to be organized in every department.
- Question bank facility will be strengthened.
- Library will be ICT enabled and necessary steps will be initiated for Library Automation.
- Awareness programme will be organized for more research applications to the funding agencies
- Local Industries will be contacted to allow internship to students.
- More ICT enabled Classrooms to all UG and PG Departments.
- Workshop will be conducted on Paper-I of NET (Teaching Aptitude).
- Students will be encouraged to join more add-on courses on SWAYAM, NPTEL and other such MOOCs.
- Complete automation of office in Accounts and Administration with integrated administration facility.
- Academic audit Committee, Research Coordination Committee, Students Welfare Committee, Planning and Evaluation Committee as prescribed by UGC will be constituted.
- Students outreach will be encouraged.